



<b>Subject:</b>	Overview of the Strategic Policy and Resources Committee – roles and responsibilities
<b>Date:</b>	21 June 2019
<b>Reporting Officer:</b>	John Walsh, City Solicitor / Director of Legal & Civic Services
<b>Contact Officer:</b>	Russell Connelly, Policy, Research and Compliance Officer

<b>Restricted Reports</b>	
<b>Is this report restricted?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>If Yes, when will the report become unrestricted?</b>	
<b>After Committee Decision</b>	<input type="checkbox"/>
<b>After Council Decision</b>	<input type="checkbox"/>
<b>Some time in the future</b>	<input type="checkbox"/>
<b>Never</b>	<input type="checkbox"/>

<b>Call-in</b>	
<b>Is the decision eligible for Call-in?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

<b>1.0</b>	<b>Purpose of Report or Summary of main Issues</b>
1.1	The purpose of this report is to provide Members with a summary of the role and responsibilities of the Strategic Policy and Resources Committee.
<b>2.0</b>	<b>Recommendations</b>
2.1	It is recommended that the committee: <ul style="list-style-type: none"><li>• Note the contents of the report for information.</li></ul>
<b>3.0</b>	<b>Main report</b>
3.1	<u>Role of the SP&amp;R Committee</u> The Strategic Policy and Resources Committee will be responsible for setting the strategic direction of the Council through the development of its corporate plan and other key corporate and cross cutting strategies and policies. It will also ensure effective use of

	resources and value for money for ratepayers, and oversee the Council's relationship with a number of key agencies and partners.
3.2	<p><u>Strategic</u></p> <ul style="list-style-type: none"> <li>• Agreeing strategies for effective partnership working with key stakeholders to lead the development of the community plan.</li> <li>• Setting the strategic direction of the council and agreeing its corporate priorities through the development of the corporate plan.</li> <li>• Implementing those corporate priority actions, strategies and programmes as set out in the corporate plan.</li> <li>• Agreeing the Local Development Plan with the Planning Committee.</li> <li>• Managing and monitoring performance against the achievement of the council's objectives including those agreed in the community, corporate and other plans and strategies.</li> <li>• Supporting the development, implementation and monitoring of the Physical Investment Strategy.</li> <li>• Developing and implementing the organisation's Good Relations and Equality Strategies.</li> <li>• In addition, the Strategic Policy and Resources Committee shall have delegated authority for decisions in relation to the Bonfire Management Programme where the Chief Executive, or in her/his absence the Deputy Chief Executive, determine that a decision which would otherwise be taken under an officer's delegated authority requires political direction.</li> </ul>
3.3	<p><u>Financial</u></p> <ul style="list-style-type: none"> <li>• Responding to consultation documents on issues with significant corporate and/or financial implications.</li> <li>• Developing the council's finance strategy and matters relating to its implementation including; revenue and capital financing and borrowing, annual revenue, capital budgets and the rate to be levied.</li> <li>• Setting and approving draft financial estimates of revenue expenditure and income for the next financial year including any financial implications and ensuring they adhere to approved policies.</li> <li>• Monitoring quarterly performance and financial performance reports and year end reports.</li> <li>• Approving all capital and revenue purchases of works, goods or services which exceed or are likely to exceed the statutory amount (currently £30,000) and subject to tender.</li> </ul>

3.4	<p><u>Audit, Governance and Risk</u></p> <ul style="list-style-type: none"> <li>• Overseeing the AGRS Strategy and plan of work to ensure that the Council meets its legislative responsibilities for internal control, risk management and internal audit.</li> <li>• Reviewing reports on the Audit and Risk Panel's findings, conclusions and recommendations concerning the adequacy and effectiveness of the Council's governance, risk management and internal control frameworks; financial reporting arrangements, and internal and external audit functions.</li> <li>• Monitoring reports on the Audit and Risk Panel's performance in relation to the terms of reference and the effectiveness of the Panel in meeting its purpose.</li> <li>• Monitoring the operation of the council Constitution.</li> <li>• Preparing and keeping updated the Standing Orders and instructions for regulating the proceedings of the Council and its Committees.</li> </ul>
3.5	<p><u>Organisational Development</u></p> <ul style="list-style-type: none"> <li>• Developing the Council's organisational development strategy and all matters relating to its implementation including; <ul style="list-style-type: none"> <li>- governance and organisation structures;</li> <li>- organisational improvement initiatives;</li> <li>- member and officer capacity building; and</li> <li>- monitoring organisational performance.</li> </ul> </li> </ul>
3.6	<p><u>Asset Management</u></p> <ul style="list-style-type: none"> <li>• Managing and maintaining the corporate land bank and city assets, including the City Hall.</li> <li>• Developing internal strategies to ensure the smooth running of the Council including; asset management, procurement, grants, human resources, diversity, communications and accommodation.</li> <li>• Dealing with all matters relating to land and buildings owned, rented or proposed to be acquired by the Council, including the land development strategy and review of property holdings in a regularly updated Asset Management Plan.</li> <li>• Making provision for advising all Committees of the Council in respect of valuation and purchases of property and other matters relating thereto.</li> </ul>
3.7	<p><u>Functions</u></p> <p>Overseeing the delivery of the internal council services listed below;  Human Resources; Corporate Communications; Legal Services; Democratic Services;  Corporate Policy and Strategic Planning; Finance and Performance; Digital Services and</p>

	Audit Governance and Risk Services. Property and Projects will also report on Procurement; Contract Management; Programme Management; Estates Unit and Facilities Management. Equality and Good Relations will also be the responsibility of this committee.
3.8	<u>Financial &amp; Resource Implications</u> None.
3.9	<u>Equality or Good Relations Implications/Rural Needs Assessment</u> None.
<b>4.0</b>	<b>Appendices – Documents Attached</b>
	None